



## INSTRUCTION TO CANDIDATES:

- I. Candidates should fill out the application form strictly as per directions given.
- II. **Incomplete application form shall be summarily rejected.**
- III. The following documents along with the application form **should be compiled into a single PDF file and not to be uploaded individually.**
  - a) Admit card and marksheet of HSLC Examination.
  - b) Admit card and marksheet of 10+12 HSSLC Examination or equivalent examination.
  - c) Provisional Certificate of Bachelor's degree indicating that the pupil has secured 60%.
  - d) Marksheet of BA/B.Sc/B.Com. Examination **(For those whose percentages are not indicated in the provisional certificate or mark sheet, please attach a page where the application has calculated his/ her percentage.)**
  - e) A recent passport-size photograph is to be pasted on the application form.
  - f) Certificate of Indigenous Inhabitant of Nagaland.
  - g) Certificate of Scheduled Tribe.
  - h) In addition, one Passport photo should be submitted in JPEG format (file size between 20KB to 300 KB) with a size of 350 pixels (width) X 350 pixels (height) minimum, 1000 pixels (width) X 1000 pixels (height) maximum
- IV. The downloaded form should be printed on A4- size paper before filling it up. Applications form duly filled and compiled in the prescribed format **(PDF file)** should only be submitted in a **single email** to [upscnagaland@gmail.com](mailto:upscnagaland@gmail.com)
  - The entrance test will be held on **25<sup>th</sup> July 2026 (Saturday from 11:00 am to 1:00 pm)**
  - The last date of receipt of application forms: **16<sup>th</sup> July 2026**
  - No application form after the last date of submission will be entertained whatsoever.
  - Admit card will be issued on 21<sup>st</sup> & 22<sup>nd</sup> July 2026.
  - Upon receipt of admit card, candidates shall acknowledge its receipt by return email. No individual communication will be made to verify whether the candidates has received the admit card.
  - In case of non-receipt of admit card by email on or before 22<sup>th</sup> July 2026, candidate should re-submit application form on 23<sup>th</sup> July 2026 to the same by 11:00 AM.
  - Candidates are advised to keep in touch with local media for any additional/ information.
  - For any query related to uploading/ downloading of application forms, applicants may contact us at [upscnagaland@gmail.com](mailto:upscnagaland@gmail.com)